

MORNING MEETING AGENDA

Month: _____ Date: _____

NUMBERS: MONTH GOAL _____ **(STARTING POINT)**

_____ **PER DAY WHEN DR IS PRESENT**

_____ **PER DAY WITH HYG ONLY**

MTD COLLECTIONS:		REMAINING NEEDED:	
DAYS REMAINING:		PER DAY NEEDED:	

TREATMENT PRESENTED:		NEW PATIENTS:	
TREATMENT SCHEDULED:			

WHATS GOING ON TODAY

HYG SCHEDULE: Reviews patients schedule and needs

DOCTOR'S SCHEDULE: The assistants/Dr reviews their schedule and needs.

OPEN TIME: (FO discuss what time needs to be filled)

DR:

HYG:

SPECIAL SERVICES THAT WE CAN OFFER TODAY:

Ask for Review Online:

Facebook Likes:

Referral:

WOW:

What could have gone better yesterday?

Wins? How were we successful with one of our new systems?